



## Minutes of meeting of the Shelter Sector Grand Bahama (SSGB) (ESF3&6)

<b>Date</b>	15 <sup>th</sup> of November 2019
<b>Venue</b>	CA Smith
<b>Time</b>	9h – 10h am (1hour approx.)
<b>Present</b>	Bahamas Methodist Habitat ; Caritas / CRS; Convoy of Hope; EMA GB ; Engineers without Borders (EwB) ; GB Port Authority (GBPA) ; GER3 ; IFRC ; IOM ; IRIS Relief / URA ; Lutheran Disaster Response ; Samaritan's Purse (SP) ; Sanctuary ; SBP
<b>Chair</b>	Chair : GBPA, Social Services Co-chair : Sahdia Khan – Shelter Sector co-coordinator
<b>Next meeting</b>	Friday 20191122 ; 9h @NEMA

### Items shared with these minutes

- Annex 1 : Agenda of the meeting ;
- Annex 2 : Prevention of Sexual Exploitation and Abuse (PSEA) hotline card in English and Creole (print & cut into small cards and hand them out in the communities you work) ;
- 3W (who, does what where) is available here: <https://bit.ly/373bKcO>

Actions	Responsible	timeline	Update
Point 2 : sharing of PSEA hotline (easy to cut out cards)	IFRC / Coordination SSGB	<b>DONE</b>	
(20191115) Programme succinct reminder of humanitarian principles.	Coordination SSGB	<b>Gradually included in SSBG meetings</b>	A ten-minute session PSEA was held in this meeting during humanitarian interventions. Gradually other topics will be included.
(20191115) Identify the areas where actors work or intend to work to start allocating the activities on a map for entire GB. The new information manager of the Shelter Sector will support this activity. Partners can contact Thuong on im.bahamas@sheltercluster.org – if needed.	Coordination SSGB / all partners	<b>ongoing process</b>	DRAFT 3W has been discussed during this meeting. Next meeting the 3W and a preliminary damage assessment / needs overview will be presented to the group for programming. Information coming from the Mold Remediation group is included in the 3W.
Set-up technical working group (TWiG) to address specific technical and process related issues.	Technical working group (TWiG)	<b>DONE (launch)</b>	Two (interlinked) TWiGs are proposed: sharing lessons learnt on most occurring technical issues (electrical, structural, etc.); design support process in affected areas. ToR to be developed and shared ASAP
Weekly update the group on progress of Social Services Assessment and Property Evaluation.	Representative of Social Services	Continuous	



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General observation : Coordinate with all Authorities NEMA, Social Services, GBPA, Ministry of Public Works.	Coordination SSGB	Continuous	
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## 0. General observations

Ministry of Public Works excused themselves.

Welcome note to new people arriving, including Engineers without Borders.

## 1. Updates

Update from Social Services : survey is ongoing. The survey is gradually being completed as affected families are returning to the GB on a daily basis. Information on services for returnees can be requested to Social Services who are seated next door of CA Smith Office.

Update from GBPA : they continue with their assessment. Next phase is finalising the entries in the coming week. The approximate deadline for uploading the entries is set by the end of November.

## 2. Partners have the floor

IFRC Protection Gender and Inclusion (PGI) delegate presented protection principles, PSEA, and introduction to the hotline – 24/7 operational: +1-242-328-0922. Reference was made to the online course on humanitarian principles / code of conduct/ what the process is.

EwB introduced themselves, referred to their earlier mission of two months ago in the aftermath of hurricane Dorian. They reminded of the wealth of local engineering capacities available and the sheer magnitude of the disaster. Scope of work of EwB comprises - but is not limited to - infrastructure assessment (e.g. 5 bridges), damages on sub-division level, guidance to the damage assessment teams, revision of building code inside GBPA and coastal erosion. This will help in the path forward to work effectively and efficiently in the recovery phase. EwB is in country for three weeks.

## 3. Follow-up previous action points

The Draft 3W was presented and explained, further inputs of partners received therefore the map will be updated. The partners are currently mostly working in Freeport while the East and West of the island is affected as well.

**- > Action :** The 3W will be updated for the next meeting.

**- > Action:** TWiG ToR to be developed and circulated. Invitees for a limit small group of technical experts to tackle design and recovery building challenges. ToR will demonstrate a clear focus and timeline.

## 4. AOB

The Shelter Sector's coordination team is working closely with NEMA to support the set-up of the new disaster management ministry.

Next Shelter Sector Meeting in Nassau is called by the Director of Public Works Ms. Roach on November 25<sup>th</sup> @10h at Ministry of Public Works